Internal Audit Plan Template

**Organization:**

**Audit Date:**

**Audit Scope:**

**Audit Criteria:**

**Audit Objective:**

**Audit Team:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Process or Area to be Audited** | **Start Time/End Time** | **Auditor(s)** | **Requirements (Criteria) to be Audited** | **Documentation**  **References** |
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